

This course develops literacy, numeracy, computing and learning skills which can be applied to work, social interaction, further training and community life. This course is designed for students who need to improve reading, writing, maths and study skills, are seeking employment and need to update skills.

Competencies: A total of eight (8) units of competency must be achieved for the full certificate (8 core), which can provide up to 30 SACE Credits at Stage I.

National Code	Unit Name**	Nominal Hours
CORE		
CAAFB	Consolidate reading skills	30
CAAFB	Consolidate number skills	30
CAAFD	Use online resources safely	30
CAABD	Use simple addition and subtraction	30
CAAEW	Negotiate a learning plan	30
CAAEX	Assemble an assessment portfolio	20
CAAEZ	Consolidate spatial skills	30
CAAFC	Consolidate writing skills	30
Total Hours:		230

** Sample of units which may be subject to change depending on providing RTO.

Course pathway on completion:

- Traineeship & Apprenticeship
- Certificate II in Education and Skills Development